

**Part 1A: Producer Info  
for Individuals**

**SSFPA 2021-2022 ADVANCE PAYMENTS PROGRAM (APP) - GREENHOUSE  
APPLICATION & REPAYMENT AGREEMENT**

PROTECTED "A" ONCE COMPLETED

**1.0 APPLICATION – PRODUCER INFORMATION FOR INDIVIDUALS**

**1.1 DOCUMENTATION**

Administrators must request the following information for all APP applicants.

**Identity of signing authority verified.** (Photo identification required, i.e. driver's license. Health cards cannot be accepted.)

Type of identification provided: \_\_\_\_\_

**1.2 BASIC INFORMATION**

Legal Name of Business (If Applicable)

APP ID	CRA Business Number (If Applicable)	Date of Birth (YYYY-MM-DD)
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Given Name	Middle Name	Family Name
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Residential Mailing Address of Producer:

Street Address	City/Town	Province	Postal Code
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Home Phone #	Cellular Phone #	Fax #	Email
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Business Mailing Address of Producer (if different from above):

Street Address	City/Town	Province	Postal Code
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Business Phone # (Ext.)	Business Fax #	Email
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**1.3 DECLARATION OF BANKRUPTCY**

Have you declared bankruptcy within the last 7 years? (check box if "yes")

Are you currently seeking financial protection from creditors? (check box if "yes")

**1.4 DECLARATION OF APP ADVANCE(S) RECEIVED FROM OTHER PRODUCER ORGANIZATIONS**

Do you have an outstanding advance with another APP Administrator? (check box if "yes")

Are you in default with another APP Administrator as a sole proprietor, corporation, cooperative or partnership? (check box if "yes")

Name of Producer Organization from which an advance was received	Agricultural Product for which an advance was received	Program Year (YYYY)	Amount of Advance Received
			\$
			\$
			\$
			\$
			\$
			\$
			\$

The personal and/or business information submitted on this form is collected under the authority of Section 10 of the *Agriculture Marketing Programs Act*. Any personal information collected by the Administrator will be used to administer the program in accordance with the *Personal Information Protection and Electronic Documents Act* (PIPEDA) or under legislation applicable within their jurisdiction. Any personal and/or business information may be disclosed to Agriculture and Agri-Food Canada (AAFC) and will be used to administer the program in accordance with the *Privacy Act* and *Access to Information Act*. The information may be used for the purposes consented to in the Declaration. Individuals have the right to request access to and correction of their personal information. Should you have any questions concerning your information and privacy, please contact: Agriculture and Agri-Food Canada's Access to Information and Privacy Director, Floor 10, 1341 Baseline Road, Tower 7, Ottawa ON K1A 0C5 or by email at AAFC.Privacy-vieprivée.AAC@CANADA.CA and reference AAFC's personal information bank *Agriculture Marketing Programs Act: Advance Payments Program, PPU 140*. (2021).

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**1.5 PRIMARY FINANCIAL INSTITUTION**

<b>Name of Primary Financial Institution</b>		<b>Contact Name</b>	
<b>Street Address</b>	<b>City/Town</b>	<b>Province</b>	<b>Postal Code</b>
<b>Phone # (Ext.)</b>	<b>Business Fax #</b>	<b>Email</b>	

**1.6 RELATED PRODUCER DECLARATION**

- ✓ Producers are related if they do not deal with each other at arm's length.
- ✓ In the absence of proof to the contrary, producers are presumed to be related to another producer in any of the following circumstances:
  - ✓ One of the producers is the spouse or common-law partner of the other producer;
  - ✓ One of the producers owns at least 25% of the voting shares of the other producer;
  - ✓ One of the producers owns at least 25% of the voting shares of a corporation that directly or through any other corporation owns 25% of the voting shares of the other producer (corporation);
  - ✓ One of the producers is entitled to 25% or more of the profits or revenues of the other producer (partnership/cooperative);
  - ✓ The producer shares any management and administrative services, equipment, facilities or overhead expenses of a farming operation with the other producer, but is not in a partnership with that other producer; or
  - ✓ Any other circumstances set out in the *Agricultural Program Marketing Act* or the *Agricultural Program Marketing Regulations*.
- ✓ Relatedness is about program limits and therefore affects the applicant's eligibility to receive an advance, as well as the amount of an advance.
- ✓ If you answer "yes" to question 3 below, you may not be eligible to receive an APP advance, unless you are able to rebut the presumption of relatedness.
- ✓ You may choose to rebut the presumption by your Administrator that your farming business is related to another producer. In such cases, you will be required to provide the Administrator with proof that the relationship is arm's length, which will include providing the Administrator with documentation to support your claim.

1. According to the above criteria are you related to another producer? If no proceed to Section 1.7.	<b>YES</b>	<b>NO</b>
2. Has a related producer a) applied for an APP Advance in this program year or b) participated in APP during a previous program years?	<b>YES</b>	<b>NO</b>
3. Are any related producers currently in default or ineligible under the APP, Spring Credit Advance Program or Enhanced Spring Credit Advance Program?	<b>YES</b>	<b>NO</b>

**1.6.1 RELATED PRODUCERS**

If you answered "YES" to any of the questions in Section 1.6 then you must complete Section 1.6.1 and 1.6.2.

- ✓ List all related producers who received an advance for this or previous program years, including advances issued by other APP Administrators.
- ✓ Attach a separate sheet, if required.

<b>Name of the Related Producer</b>	<b>APP ID</b>	<b>Name of the Related Producer</b>	<b>APP ID</b>

**1.6.2 REBUTTAL OF RELATEDNESS BETWEEN 2 INDIVIDUAL PRODUCERS**

- ✓ Answer the questions below for each related producer listed in section 1.6.1.
- ✓ If you responded "no" to any of the questions below, you have not rebutted the presumption of relatedness with the producer in question.
- ✓ If you responded "yes" to all the statements below, you have established that you deal at arm's length with the producer(s) in question, and the Administrator will request the appropriate documentation to support your responses, such as articles of incorporation, financial statements, leases, receipts, etc.
- ✓ Attach a separate sheet if required.

**1. Name of the Related Producer:**

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a. You and the related producer file separate tax returns and/or produce separate financial statements.	<b>YES</b>	<b>NO</b>
b. You and the related producer are not employees or do not act as agents of the other.	<b>YES</b>	<b>NO</b>
c. You and the related producer conduct all business transactions (e.g. sharing of equipment and/or land) at fair market value and such transactions are documented.	<b>YES</b>	<b>NO</b>
d. You and the related producer <u>do not</u> share any management and administrative services, equipment, facilities or overhead expenses of a farming operation.	<b>YES</b>	<b>NO</b>
<b>2. Name of the Related Producer:</b>		
a. You and the related producer file separate tax returns and/or produce separate financial statements.	<b>YES</b>	<b>NO</b>
b. You and the related producer are not employees or do not act as agents of the other.	<b>YES</b>	<b>NO</b>
c. You and the related producer conduct all business transactions (e.g. sharing of equipment and/or land) at fair market value and such transactions are documented.	<b>YES</b>	<b>NO</b>
d. You and the related producer <u>do not</u> share any management and administrative services, equipment, facilities or overhead expenses of a farming operation.	<b>YES</b>	<b>NO</b>
<b>3. Name of the Related Producer:</b>		
a. You and the related producer file separate tax returns and/or produce separate financial statements.	<b>YES</b>	<b>NO</b>
b. You and the related producer are not employees or do not act as agents of the other.	<b>YES</b>	<b>NO</b>
c. You and the related producer conduct all business transactions (e.g. sharing of equipment and/or land) at fair market value and such transactions are documented.	<b>YES</b>	<b>NO</b>
d. You and the related producer <u>do not</u> share any management and administrative services, equipment, facilities or overhead expenses of a farming operation.	<b>YES</b>	<b>NO</b>
<b>4. Name of the Related Producer:</b>		
a. You and the related producer file separate tax returns and/or produce separate financial statements.	<b>YES</b>	<b>NO</b>
b. You and the related producer are not employees or do not act as agents of the other.	<b>YES</b>	<b>NO</b>
c. You and the related producer conduct all business transactions (e.g. sharing of equipment and/or land) at fair market value and such transactions are documented.	<b>YES</b>	<b>NO</b>
d. You and the related producer <u>do not</u> share any management and administrative services, equipment, facilities or overhead expenses of a farming operation.	<b>YES</b>	<b>NO</b>

**1.7 DECLARATION OF SECURED CREDITORS**

- ✓ List all secured creditors who have a security interest that includes the Agricultural Product(s) and/or the BRM program payments whether such security was given under the authority of the *Bank Act* or under the authority of a personal property security legislation in force in the province or by operation of any other law.
- ✓ Examples may include, but are not limited to:
  - a lien taken by an input supplier on the agricultural product to be used for the APP advance;
  - a lien taken by your financial institution; or
  - a General Security Agreement.
- ✓ Attach a separate sheet if required.
- ✓ A signed Priority Agreement is needed for each secured creditor listed below.

<b>Name of Secured Creditor:</b>	<b>Address and/or Phone Number:</b>	<b>Security Interest is on:</b>	<b>Value (if applicable):</b>

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